

Wilmington E.M. Cooper Memorial Public Library
Minutes of the Board of Trustees
Wednesday, February 21, 2024
Submitted by: Samantha Baer

Call to Order: The meeting was called to order at 5:07 PM

Present: Wendy Grossmann, Kate Sears, Betsy Smith, Susan Hockert, Leslie Kopec, Sam Baer, Laurel Riehs, and Karen d'Avignon

Town Board Liaison: Tina Preston

ABSENT:

Public Guests: Clea Stagnitti

- Wendy asked if there were any questions or revisions to the minutes from the January meeting. Susan made a motion to accept the minutes, Karen seconded the motion and the minutes were approved with all in favor.

Director's Report: The report is on file at the library.

Treasurer's Report: Report is on file at the library.

- Betsy explained the new report format which is geared toward non-profits.
- Betsy completed the state annual report, she will have a copy on file at the library and one can be found at Open Book NY

Leslie made a motion to accept the treasurer's report, and Susan seconded, motion was carried.

Correspondence: LPCSD funding request for 2024

Public Comments: none

Executive Session: none

Old Business:

- **CEF Training** – Sam shared a couple of training sessions and will continue to notify the board of future sessions.
- **Trustee Registration** - There is some confusion on whether the town board needs to approve new trustees as the library is classified as a "town" library. This issue needs some investigation and will be tabled until the next meeting. *Sam and Wendy will be researching this matter.*
- **Long-Range Plan** – The long-range plan for 2024 – 2029 was reviewed. The plan is a living document where changes can be made and we need to add actions to help meet our goals. Laurel made a motion to adopt the long-range plan as is with the action items to be added later, Betsy seconded, and the plan was approved with all board members in agreement.
- **Summer STEM** – Wendy has been in communication with Gib Brown and Lynn Fowler Cheeseman to discuss a summer STEM program. Both are willing to assist in this program and the board thought this would be a good program to collaborate with the youth center. Tina believes that we could get additional funding for this endeavor from the Connecting Youth and Communities Coalition.
- **Feed Your Need to Read** – Wendy will speak with the Hungry Trout bunch and confirm that May 29th is a good date to host this event.
- **Shared Calendar** – Wendy compiled a calendar of sorts with all important deadlines and events.
- **Annual Report** – Sam shared the annual report with the board for approval. Betsy made a motion to accept the annual report, and Kate seconded the motion passed with all in agreement.
- **Library Friends Tea/Brunch** – The board discussed having a tea/brunch for the Library Friends at the end of April. Clea offered to host the event at her establishment as well as catering/use of her certified kitchen.

New Business:

- **Library/Library Friends History** – Karen has documents regarding the library/Library Friends in storage. She plans to sort through the documents and collaborate with Sam to publicize this information.
- **Laura Trumbull Memorial Garden** – Leslie has been caring for the memorial garden since its creation. With her leaving, she has arranged for Jane Sibalski to tend it in her place. Leslie requested that the board set aside funds for the plants as she has been paying for them out of pocket due to her personal history with Laura. The board also discussed the Bill Carr Memorial and its caretaking.
- **Louis Gordon Donation** – Mr. Gordon left \$5,000 to the library in the hopes of having a deck built on the rear of the library. This plan isn't feasible due to code issues, so Leslie requested that the funds be put into an endowment.
- **Senior Programming** - The board discussed several ideas and this issue will be tabled until the next meeting. *Tina will ask the Keene Valley Library about their "senior days" and how it works.*

ANNOUNCEMENTS/IDEAS/CONCERNS

- Essex County CAP Grant - Sam will look into this grant and see if it can be used to fund our Murder Mystery event.
- This was Leslie's last meeting as a board member after ten years of service.

Meeting adjourned at 6:12

NEXT MEETING: March 20, 2024 at library