

**Wilmington E.M. Cooper Memorial Public Library  
Meeting Minutes**

**Date:** January 15, 2025

**Time:** 5:15 p.m.

**Minutes Prepared By:** Clea Stagnitti

**Attending:** Wendy Grossman, Sam Baer, Clea Stagnitti, Elizabeth Smith, Laurel Reihns  
**Public:** Tina Preston

Called to Order: 5:21 p.m.

**Approve Minutes from December, 2024 Meeting**

Discussion - none

Motion: Laurel

Second: Clea

Approved: Unanimously

**Director's Report**

Discussion:

Circulation down in December ran on-trend and also we were closed more than most years because of where the holiday fell, on a Wednesday.

Kanopy: movie/kids/documentary streaming service we now offer through the Library. It's Free  
We like the idea of holding a Third Thursday on this, Libby and NYC Library Card.

**Treasurer's Report**

Discussion:

- Betsy - budget v actual for 2024 on this report
  - Discussed last year's donations and income.
  - Discussed renovation budget from last year. More grant submissions to be made for the renovations.
  - Fundraising came in over budget.
  - 2025 Budget is all set per prior budget meeting.
  - Also included full renovation project costs for the most recent updates over all years of the project.
- Wendy - will request the same amount from LPSD at the end of January.
- Clea - question for long term planning/future - years of operating funds in the bank. Short discussion. We'll cover this more in a long term planning meeting.

Motion: Laurel

Second: Clea

Approved: Unanimously

**Correspondence**

Wendy got ahold of NBT Bank regarding Sam's access to our account information and making her the contact person for purchases.

- Wendy wrote a letter of instruction and it'll go to NBT bank tomorrow, 1/16/25.

**Public Comments**

None

**Old Business**

Adult programming/Third Thursday Coverage for the events (Wendy)

- January - Susan hosting, Clea here for AV
- AV equipment update & training (Clea)

Great Give Back for Keene Valley Neighborhood House (Wendy, Susan, Clea) - short discussion

Walkway repair & Siding repair (Tina & Wendy) - still being researched

NBT account notifications (Sam & Wendy) - see Correspondence

Close out the renovation grant (Sam & Betsy) - See Treasurer's Report

Town Christmas Party (Betsy & Wendy) - A success even though it was very cold.

### **New Business**

- Plumbing
  - Jeremy Zagrodzki, Plumber. Should get fixed tomorrow at least enough to be used during the presentation tomorrow.

Insurance rider for gun appraisal (Wendy, Susan)

- Table until Susan's here since she knows a lot about insurance.
- Appraisal was done gratis.
- Short discussion about where the best place is to house these community artifacts.
- Discussion of insuring art as a library.

Sister Library Program (Sam)

- Betsy suggested we invite her to a board meeting.
  - If she can't come, we can Zoom her into the next.
- Sam - she brings a lot of ideas up to us.

### **Announcements**

1/15/25 January Library meeting at 5:15 pm

1/16/25 Third Thursday "Banking" event at 6pm

1/18-19/25 Freestyle Aerials World Cup

Submit LPCS Funding Request Letter - Wendy will send

Future Ideas

Community Events

- Open House
- Soup Swap

### **Executive Session**

- None

**NEXT MEETING:** Wednesday, February 19, 2025 at 5:15 pm