

Wilmington E.M. Cooper Memorial Public Library
Minutes of the Board of Trustees
Wednesday, May 15, 2024
Submitted by: Samantha Baer

Call to Order: The meeting was called to order at 5:00 PM

Present: Wendy Grossmann, Betsy Smith, Laurel Riehs, Clea Stagnitti, Susan Hockert, Karen d'Avignon and Sam Baer
Town Board Liaison: Tina Preston
ABSENT: Kate Sears
Public Guests:

- Wendy asked if there were any questions or revisions to the minutes from the April meeting. Betsy motioned to accept the minutes, Laurel seconded the motion, and the minutes were approved with all in favor.

Director's Report: The report is on file at the library.

Treasurer's Report: The report is on file at the library.

- Betsy presented the Bills to be Paid including Selective, and Baker & Taylor.
- \$500 in donations – Sarah Adams tote bag project
- Quickbooks desktop version is retiring and moving to an online version. This will increase to \$600 per year.
Sam will ask the other libraries to see what programs/solutions they use for this situation.

Laurel made a motion to accept the treasurer's report, and Karen seconded, the motion was carried.

Correspondence: none

Public Comments: none

Executive Session: see above

Old Business:

- **Friends Appreciation Event** – The event was very well received. Clea asked that the food expense be an in-kind donation.
- **Feed Your Need to Read** – Flyers/posters made and will be distributed. Wendy will contact ORDA to see if they can advertise on digital display.
- **Wilmington Consortium** - There will not be a town newsletter this year. The consortium is considering one of their own.
- **Safety Equipment** – Smoke and carbon monoxide detectors purchased
- **Egress** – Sam contacted Howl at the Moon for an estimate and will contact Bill Eaton and LaFountain Builds for other estimates. A construction grant was deemed too late to start this year but is planned for next year. The footprint of the stairs cannot be changed and Wendy will contact Doug Nemeck to see what steps we need to take with the river consideration.
- **Tote Bags** – Susan purchased sample tote bags from Hobby Lobby for the board to consider. Susan will contact Thom Loreman to see what kind of deal she can get for the tote bags and printing. Kate or Clea will work on simplifying the line drawing and if needed Sam ask her brother, a graphic designer, for help.

New Business:

- **Town Funding Request** – Wendy will speak to Nicole to find out what is needed for the town funding request and pass the information on to Betsy.

- **Summer Events** – Sam shared her ideas for the “Adventure at your Library” theme. Board members will supply other ideas as needed.

- **Senior Programming** – Wendy will have lunch at the senior center to discuss our ideas with the seniors and ask what the library can do for them.

- **Babysitting/Pet Sitting** – Sam shared her findings regarding babysitting certification. This plan is also ongoing.

- **Blinds** – The library needs window treatments and Susan volunteered to head this project.

ANNOUNCEMENTS/IDEAS/CONCERNS

- Susan shared her river race fundraising idea. The board is in favor, however needs more planning.

Meeting adjourned at 6:09 PM

NEXT MEETING: June 19, 2024 at library